

INDIGENOUS FOOD, ENERGY, AND WATER SYSTEMS

(Indige-FEWS) GIDP Bylaws

Preamble:

The Graduate Interdisciplinary Program (GIDP) in Indigenous Food, Energy, and Water Systems (Indige-FEWS) offers a PhD minor. In the following Articles and Bylaws, operating procedures, and policies of the Program are outlined. This organization and structure must conform to the guidelines for the GIDPs

Reporting Structure

The chair of the Indige-FEWS GIDP reports to the Dean of the Graduate College, through the Faculty Director of Graduate Interdisciplinary Programs.

Membership

Membership in the Graduate Interdisciplinary Program in Indigenous Food, Energy, and Water Systems (Indige-FEWS) is open to faculty at the University of Arizona who are willing to make a commitment to the GIDP. This commitment should be expressed through participation in developing and maintaining the GIDP, teaching courses, advising students, or supporting the program for the GIDP. Both tenured or tenure-eligible faculty and untenured or non-tenure-eligible faculty may hold memberships.

Criteria for membership are commitment to interdisciplinary approaches as well as activity and excellence in research or extension as demonstrated by research funding, publication record, and service as advisor to students. Members of the Graduate Interdisciplinary Program will be reviewed periodically by the Executive Committee to ensure that they continue to meet these standards.

Membership can be proposed by faculty candidates themselves or through nomination by a current affiliated faculty member of the Program. Consideration of candidacy is initiated by submittal of curriculum vitae and a letter of commitment to the Executive Committee. If the Executive Committee votes to recommend membership, a request is then submitted to the Director of Graduate Interdisciplinary Programs for approval and appointment.

The members of the Indigenous Food, Energy, and Water Systems (Indige-FEWS) GIDP will meet at least once a year to review the state of the program.

Executive Committee (EC) and Chair

The GIDP in Indigenous Food, Energy, and Water Systems (Indige-FEWS) is administered by a Chair and an Executive Committee (EC) consisting of at least six members. The Executive

Committee will be made up of faculty members from at least three colleges, ideally with members from all participating colleges. The Chair is appointed for a renewable three-year term and EC members are appointed for renewable three-year terms. Both the Chair and the EC members will be chosen by vote by participating faculty that hold regular memberships. Nominations from participating faculty for both positions will be received by the EC. A faculty member may run for one or both positions. Fifty-one percent of the members will constitute a quorum. Majority vote of those present at a meeting or 51% return of the ballots will rule. The roster of elected members will be forward to the Director of Interdisciplinary Graduate Programs for approval and appointment. The EC will also have 1 student member elected by the students to a renewable 1-year term.

A) The responsibilities of the **Executive Committee** are to:

1. Devise and implement procedures to be followed in selecting and reviewing members of the Indigenous Food, Energy, and Water Systems (Indige-FEWS) GIDP;
2. Devise and implement appropriate policies and procedure for the operation of the graduate program, such as admissions, curriculum, student supervision, completion of degree program requirements, and decisions regarding program resources;
3. Appoint GIDP faculty members to serve on the GIDP's one standing committee: the Graduate student Admissions and Progress Committee (GS-APC); see Article 3;
4. Appoint other ad hoc committees as needed for effective operation;
5. Act on recommendations of the GS-APC regarding academic counsel to new students and evaluations of students at various stages of progress through the Program;
6. Prepare and submit annual reports of the Indigenous Food, Energy, and Water Systems (Indige-FEWS) program's activities and accomplishments to the Director of Graduate Interdisciplinary;
7. Ensure that regular academic program reviews, consistent with the Board of Regents requirements, are carried out;
8. Facilitate interaction and communication within the Program in Indigenous Food, Energy, and Water Systems (Indige-FEWS) with supporting academic units heads and deans;
9. Seek funding from appropriate University, State, Federal and private sources;
10. Solicit nominations to vacated slot(s) on the Executive Committee to ensure continuity over time; and,
11. Move, consider and approve (by majority vote) all proposals to change the requirements for the minor.

- B) The responsibilities of the **Chair of the Executive Committee** (and the GIDP) is to:
1. Administer the Program and activities of the EC with the assistance of the program coordinator of the GIDP;
 2. Convene and chair meetings of the EC as needed, but not less than once per semester;
 3. Act on behalf of the EC and the GIDP to implement policies of the Program;
 4. Serve as representative of the Program to the University Administration, granting agencies, prospective students, etc.;
 5. Prepare and submit an annual report of activities and accomplishments of the Program according to University regulations.
 6. Serve as an ex officio member of the Institute for Energy Solutions Faculty Advisory Committee, or designate an ex officio member from the Executive Committee to serve in his/her place if needed.
 7. Provide advice to students in the program
 8. Act as Director of Graduate Studies (DGS) for the program.

The GIDP's Program Coordinator works closely with the Chair of the EC as well as the students, faculty, EC and standing committees to ensure timely fulfillment of the policies of the UA and the Program in in Indigenous Food, Energy, and Water Systems (Indige-FEWS) as well as the flow of the information among all concerned.

Standing Committees

In addition to the EC, one standing committee carries important responsibilities for the operation and welfare of the Program: The **Graduate Student Admissions and Progress Committee (GS-APC)**.

The GS-APC is responsible for evaluating applications from prospective graduate students who are already enrolled in the Ph.D. programs at the University of Arizona. It advises the EC with the respect to publicizing the Program. It also advises all first-year students who have not identified an advisor from the program, and it solicits and evaluates progress reports from all students. Finally, it advises the EC regarding the Program policies and procedures as well as revisions of the Program Handbook. Student input will be encouraged.

Amendments

The Bylaws shall be amended or revised by the movement of the EC and a two-thirds positive vote by the regular membership of the Program. Bylaws also are reviewed and approved by the GIDP Faculty Director and Dean of the Graduate College

Approved by Indige-FEWSS faculty committee, May 24, 2018

Graduate Interdisciplinary Programs

Criteria for Membership in the Graduate Faculty for INDIGENOUS FOOD, ENERGY, AND WATER SYSTEMS (Indige-FEWS)

A. Prologue

1. As specified in UHAP Policy 3.1.04: Members of the graduate faculty have special privileges and obligations within graduate education, especially related to thesis, dissertation and other culminating capstone project committee roles and membership, as well as graduate student advising and mentorship. Graduate faculty membership is automatically granted to tenured and tenure-track faculty and continuing-status and eligible academic professionals with faculty titles and may be granted selectively to career track faculty or others. The Graduate College, in coordination with the academic colleges and programs, oversees the criteria, processes, and procedures related to the granting, review, and in rare cases of unacceptable performance, the remediation or removal of graduate faculty membership to ensure the quality of graduate programs and delivery of graduate education
2. The Graduate College policies governing graduate faculty membership are set out here: <https://grad.arizona.edu/policies/academic-policies/graduate-faculty-policy>
3. Members of the Graduate Faculty are expected to maintain the “Responsibilities of Graduate Faculty”, as outlined in section 4.1 of the Graduate College policy.

B. Criteria for membership in the Graduate Faculty in the GIDP

Membership in the Graduate Interdisciplinary Program (GIDP) in Indigenous Food, Energy, and Water Systems (Indige-FEWS) is open to faculty at the University of Arizona who are willing to make a commitment to the GIDP and interdisciplinary approaches. The commitment to the Indige-FEWS GIDP should be expressed through participation in developing and maintaining the GIDP, teaching courses, advising students, or supporting the program for the GIDP.

Criteria for membership are

- a) Hold a terminal degree in a discipline related to Food, Energy, Water and Society.
- b) Have experience conducting research as evidenced by grants, publications, or conference presentations in a discipline related to Food, Energy, Water and Society.
- c) Have a record of strong mentorship of graduate and undergraduate students.
- d) Have experience conducting research or extension as demonstrated by research funding, publication record, and service as advisor to students.

Membership can be proposed by faculty candidates themselves or through nomination by a current affiliated faculty member of the Program. Consideration of candidacy is initiated by a submitting a letter requesting membership that expresses commitment to the Indige-FEWS GIDP and curriculum vitae to the Executive Committee. If the Executive Committee votes to

recommend membership, a request is then submitted to the Director of Graduate Interdisciplinary Programs for approval and appointment.

The members of the Indigenous Food, Energy, and Water Systems (Indige-FEWS) GIDP will meet at least once a year to review the state of the program.

Members of the Graduate Interdisciplinary Program will be reviewed periodically by the Executive Committee to ensure that they continue to meet these standards.

C. Criteria for the endorsement to chair a Doctoral Committee.¹

The Indige-FEWS GIDP is a Ph.D. minor program. Faculty members in the Indige-FEWS GIDP therefore do not chair Doctoral Committees as part of their role as faculty in the program. Faculty members may chair Doctoral Committees in the other units in which they are faculty, subject to the criteria of those units and Indige-FEWS GIDP faculty can serve as the Ph.D. minor committee member on Doctoral Committees.

See also section 1.1.5 of <https://grad.arizona.edu/policies/academic-policies/graduate-faculty-policy> for important information about the endorsement to chair criteria.

D. Vote on Membership in Indigenous Food, Energy, and Water Systems Graduate Faculty

Faculty in the Indige-FEWS GIDP hold their primary appointment in other units at the University. They are nominated for membership in the Indige-FEWS GIDP by submitting a request for membership that expresses commitment to the Indige-FEWS GIDP and a current curriculum vita to the Indige-FEWS GIDP Executive Committee. A majority of positive votes of the Executive Committee are required for nomination to the Dean of the Graduate College through the Faculty Director of the Graduate Interdisciplinary Programs, who shall confer membership. Once approved, all Indige-FEWS GIDP faculty may serve as the Ph.D. minor committee member on Doctoral Committees.

Program Approval Graduate Faculty Criteria: six (6) EC members approve, March 15, 2021
GIDP office approval _____ Date _____
Graduate College Approval _____ Date _____

¹ Note that the Graduate College does not maintain a list of who is entitled to chair doctoral committees. It is the responsibility of each program to ensure that graduate committees are composed of program-approved members and are chaired by appropriately qualified faculty. The program does this verification when the DGS approves GradPath committee forms.